

# University Club Faculty & Staff Recognition Program

## *Call for Nominations*

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The Faculty and Staff Recognition Program recognizes the contributions made to the life of the University.

This current academic year, the focus will be to recognize faculty and staff members who worked creatively to sustain community during the challenges posed by quarantining, remote instruction, and remote work.

As a member of the University Club, we look to you to support this important program by participating in the nomination of staff colleagues with whom you may work, supervise, or otherwise interface.

### *Selection Criteria*

- > Demonstrate exemplary service to the USC Community (i.e., peers, students, and the wider community beyond USC) as it relates to creatively sustaining community during the challenges posed by the pandemic – quarantining, remote instruction, and remote work
  - > **Quarantining:** Those who provided support to the USC community as they dealt with the psychological and logistical challenges of pandemic quarantining (e.g., employees who work in mental and physical health, food service, and housing/isolation services)
  - > **Remote Instruction and Remote Work:** Those who utilized technologies and modalities in imaginative and innovative ways to foster meaningful remote learning experiences and work environments
- > Dedication and willingness to assist students, staff, faculty, and the community at large beyond USC (going above and beyond)
- > Sharing of personal expertise to advance the above
- > Innovating new approaches, strategies, or programs that advance the above
- > Contributions to the community beyond USC that advances the inclusion and sense of belonging of its members

### *Eligible Staff & Faculty*

- > Staff or Faculty (does not need to be a member)
- > Full-time (not part time)
- > Currently at work (not on leave, retired or terminated)
- > At least one year of service
- > All persons will be in good standing and uphold the standards and principles espoused in the University's Core Values and Code of Ethics

### *Recognition Format*

- > The bookshelves of the Gutenberg semi-private enclave in the Club's main dining room will showcase the staff member's photo, biography and description of contribution(s) to the University
- > Recognition event will take place on April 14th, 2022 from 4PM – 7PM

### *How to Submit a Nomination*

Submit your nomination(s) using the online form found at [hospitality.usc.edu/UClubAwards](http://hospitality.usc.edu/UClubAwards). The form will ask for nominee's full name, position title, department, school or university unit, your relationship to the nominee(s), and a brief description of how the nominee(s) meets the section criteria with specific examples.

### *Timeline*

Notifications will be sent out by the end of March 2022. All displays at the Club will be finalized by early April 2022.

