

# Amy King Dundon-Berchtold University Club of USC

## **Amy King Dundon-Berchtold University Club of USC Guest Charge Authorization**

**This form is to be used by club members who would like a guest to utilize the club in their absence.** *(Please return this form to the club via fax or email [aluera@usc.edu](mailto:aluera@usc.edu) before the date of the reservation. Reservations must be made by the member before submitting this request.)*

Member Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please allow the guest named below to charge in the following manner (please select one)

Personal Membership Account #: \_\_\_\_\_

**University Club Requisition #:** \_\_\_\_\_

**Guest will pay with Cash or Credit Card** \_\_\_\_\_

**Guest Name:** \_\_\_\_\_

Date of Reservation (**Call 213.740.2030 for reservation**): \_\_\_\_\_

*I understand that I am responsible for all charges to the account(s) selected above for the date(s) specified.*

Member Signature: \_\_\_\_\_

*Priority is given to current University Club members for use of the Club and its services. The Club reserves the right to limit the number of guests using the Guest Authorization privilege.*

***If this form is not completely filled out, it will not be accepted.***

705 W. 34<sup>th</sup> St., Los Angeles, CA 90089 • [universityclub.usc.edu](http://universityclub.usc.edu) • 213-740-2030